



Office of the City Clerk

Weekly Report – for Week Ending May 19, 2017

OFFICE OF THE CITY CLERK – PROJECTS AND STATUS

Elections

May 16, 2017 Election

Staff administered the General Municipal Election on Tuesday, May 16, 2017. Turnout was approximately 8.43% with a majority of the votes, 61%, cast through Vote By Mail ballots. Staff worked hard to ensure that all 1,360 precincts had poll workers and, with the help of field liaisons, monitored all polling places on Election Day. The rest of the week was dedicated to sorting supplies and preparing time cards for the hundreds of temporary employees hired to work the election.

Additional Election Activity

Staff conducted the tally for the In-House Election for the Board of Deferred Compensation Administration Active Participant LACERS and LAFPP Representative on Tuesday, May 16, as well.

Business Improvement Districts

On May 16, 2017, the City Council adopted the Ordinance of Intention to reconfirm the assessments for the Chatsworth Merchant-based Business Improvement District.

Records Management

The Port of Long Beach Survey Division visited the City Archives to review the municipal files of the former City of Wilmington. A researcher reviewed various sample ballots from Charter Amendment measures.

Council and Public Services (CPS) and Systems

This Thursday, Council considered the Mayor's 2018-19 Proposed Budget. CPS and Systems provide extensive support and many hours to ensure this day goes smoothly. There were several system checks with the voting system and Granicus to make sure everything was in place for Council.

Administrative Services

On May 17, 2017, the CAO and the Office of the City Attorney met with City Clerk staff to discuss the transition of administrative and personnel services for the Office of Public Accountability and the creation of the Office of Cannabis Regulation.

Neighborhood Council (NC) Funding Program

Staff has experienced a sharp increase in expenditure requests from NCs working to expend funds before the June 12, 2017 deadline for fiscal year end. Staff will work with NCs who encounter special circumstances that require a funding solution to get through the end of the year. Temporary accountants have been assigned to assist NCs that are not in compliance with monthly expenditure report submissions.

There are currently seven Neighborhood Councils with frozen funds due to NC Plan violations and/or unresolved financial management issues.